

ActionAid Bangladesh is looking for suitable candidate for the following position:

Officer - GBV Case Management & PSS

(Only women are encouraged to apply)

Project	: Promoting Women and Girls' Empowerment through Enhancing Protection and Economic Resilience of Rohingya Women and Adolescent Girls in 3 Camps- Phase III (Funded by UN Women)
Location of posting	: Ukhiya, Cox's Bazar
Types of contract	: Contractual
Duration	: Up to 31 December 2026
Number of position	: 01 (One)
Salary and benefits	: Monthly Gross Salary BDT. 65,048 with other admissible benefits such as mobile & internet allowance, medical benefit, group life insurance etc

Job Summary

The Officer - GBV Case Management & PSS will be responsible for providing case management services and psychosocial support to survivors of gender-based violence (GBV) within Rohingya refugee communities. This position entails direct support to vulnerable individuals, especially women and girls, ensuring their safety, recovery, and access to essential services. The officer will also work to strengthen the overall capacity of the community, fostering resilience and coping mechanisms through targeted psychosocial interventions.

Key responsibilities include identifying GBV cases, assessing survivors' needs, developing individual action plans, and providing tailored services such as counseling, referrals to health and legal services, and emotional support. Additionally, the officer will collaborate with other NGOs, community leaders, and service providers to coordinate effective care pathways and ensure culturally appropriate responses.

Key responsibilities include (not limited to)

Case Management:

- Identify and manage cases of GBV, focusing on survivors' safety, confidentiality, and dignity.
- Conduct individual assessments and develop comprehensive care plans, including referrals to appropriate services (healthcare, legal aid, shelter).
- Maintain up-to-date case files and documentation following data protection protocols.

Psychosocial Support:

- Provide one-on-one counseling and emotional support to survivors of GBV.
- Facilitate group-based psychosocial interventions to foster resilience and community support.
- Support the development of peer support networks for women and girls within the community.

Capacity Building:

- Conduct training for local community workers, volunteers, and other stakeholders on GBV prevention and response.
- Support awareness-raising campaigns on GBV, women's rights, and available services within the Rohingya refugee community.

Coordination & Advocacy:

- Collaborate with local and international NGOs, UN agencies, and service providers to ensure a coordinated approach to GBV case management.
- Advocate for improved services and policy changes to address GBV in refugee settings.

Monitoring & Reporting:

- Ensure accurate data collection and reporting on GBV case management activities.
- Monitor the impact of psychosocial support interventions and adjust strategies as needed.

Relationships

The person holds this position will be reportable to the coordinator of this project.

Required Educational Qualification and Experiences**Education**

Bachelor's degree in social work, Psychology, Gender Studies, or a related field.

Experience

- At least 2-3 years sound experience in related field

Required Competencies

- **Experience:** Prior experience in GBV case management and providing psychosocial support, preferably in refugee or conflict-affected settings.
- **Skills:** Strong interpersonal and communication skills, cultural sensitivity, ability to handle sensitive information with confidentiality, and the ability to work under pressure.
- **Languages:** Proficiency in English and local languages (such as Rohingya, Bengali) is highly preferred.

Technical Skills

- Excellent facilitation along with training facilitation and inter-personal skills
- Has expertise and experience in adherence to IASC GBV Case Management Guidelines
- Familiar with humanitarian programming.
- Have good ideas and relations with district level organizations/ fast line responders working in emergencies
- Strong communication skills in both verbal and written in English and Bangla
- Computer skills on MS word, Excel, PowerPoint Develop short and long-term program strategies and budget under the priority.

Application instructions

Only those who meet the above requirements are requested to apply following these instructions:

- Last date of application is **Saturday, 25 October 2025.**
- Please [click here](#) to submit your application.

ActionAid Bangladesh aims to attract and select a diverse workforce, ensuring equal opportunity for everyone, irrespective of race, age, gender, sexual orientation, HIV status, class, ethnicity, disability, location and religion. Any personal persuasion/phone call will result in disqualification of candidature.

ActionAid Bangladesh has a non-negotiable policy of ZERO TOLERANCE towards Sexual Harassment, Exploitation and Abuse (SHEA), Child Protection Policy and other relevant safeguarding policies and expects all employees to abide by the Safeguarding Policies and Code of Conduct of ActionAid Bangladesh.

NB: There is no cost involved with applying for positions at ActionAid Bangladesh. Any solicitation of funds/money from job applicants should be regarded as fraudulent