

ActionAid Bangladesh is looking for suitable candidates for the following position:

Hygiene Promotion Assistant

Project Name	:	Provision of Water, Sanitation, and Hygiene (WASH) Services in Rohingya Refugee Camp in Cox's Bazar
Location of Posting	:	Based in Ukhia
Types of contract	:	Fixed-term contract up to 30th November 2026 (renewable depending on funding availability and performance).
Salary and benefits	:	Monthly Gross Salary with other admissible benefits such as mobile & internet allowance, group life insurance etc.

Job Summary:

ActionAid Bangladesh (AAB) is responding to the Rohingya crisis since 2017 and running its programme on Protection, Site Management, Site Development, Self-Reliance & Livelihood, WASH etc. AAB is going to start a new project on WASH with the funding support from IOM, the UN Migration Agency.

AAB is looking for enthusiastic Hygiene Promotion Assistant for its WASH project. These Positions will be responsible for supervision of the overall hygiene related activities at camp 11, facilitate hygiene relevant training, meetings and reporting activities to concerned stakeholders. The incumbent will support the team to provide technical assistance to the Hygiene Promoters (Rohingya), regular coordination with IOM WASH volunteers, WASH NFI distribution, identification of needs of the community etc. The role of the position also includes ensuring compliance with hygiene standards and the quality service delivery across all field activities.

Key responsibilities include (not limited to):

Project Implementation (80% of Time)

- Deliver hygiene education/awareness sessions for women, children, and other vulnerable groups on key hygiene topics.
- Mobilize and engage communities to promote safe hygiene practices and prevent disease transmission.
- Establish users' group, WASH committee and facilities follow up mechanism etc.
- Facilitate behaviour change initiatives through hygiene campaigns, community meetings, and interactive sessions.
- Supervise community hygiene promoters / volunteers, providing day-to-day support and guidance.
- Distribution of WASH NFIs (soaps, MHM kits, hygiene kits etc.) through GDT, including preparation of muster rolls and support to PDM (Post Distribution Monitoring) etc.
- Organize and implement community hygiene campaigns and support the observance of global hygiene events.
- Hygiene responses during AWD outbreaks and coordinate water container cleaning interventions.

- Participate in JART assessments and follow up on action points to ensure effective implementation.
- Organize and implement community hygiene campaigns and support the observance of global hygiene events.
- Perform other duties as assigned to support overall WASH and community engagement objectives.
- Assist Associate Officer – Hygiene Promotion & Community Engagement in planning, scheduling and implementing hygiene related activities.

Coordination and Communication (10% of Time)

- Liaise with SMSD, NRM / DRR, government authorities (CiC Officials) and other stakeholders at camp to ensure effective coordination and collaboration.
- Maintain regular coordination with IOM Camp WASH Focal and volunteers to ensure proper coordination and information sharing.
- Practice, promote and endorse the issues of safeguarding policy among team members and ensure the implementation of safeguarding standards in every course of action.

Reporting and Documentation (10% of Time)

- Support hygiene-related assessments and ensure accurate data collection using Kobo or similar tools.
- Ensure accurate and timely reporting of distributions and share relevant data with the MEAL team.
- Timely reporting any gaps and/or duplication in service delivery and advocating through the appropriate mechanism for achieving agreed minimum standards and service delivery quality.
- Assist the MEAL team for proper implementation of proper CFM system and ensure proper reporting as per agreed plan.

Relationships

The incumbent will report to the Associate Officer – Hygiene Promotion & Community Engagement.

Required Educational Qualifications and Experiences

- Bachelor (degree pass course) in any disciplines with relevant (WASH) experience or Diploma degree in Public Health (Hygiene) related studies or equivalent other relevant disciplines. Educational qualification can be flexible for highly experienced applicants.
- At least 2-3 years working experience, including 1 years in Rohingya crisis in NGO sector.

Required Technical Competencies

- Experience in social cohesion / humanitarian response program is preferable.
- Demonstrated ability to work well under pressure to meet deadlines.
- Team-work oriented, capacity to work independently, personal commitment, efficiency, flexibility, experience in working effectively and harmoniously with colleagues from varied cultures and professional backgrounds at all levels.
- Reasonable communication skills in both verbal and written in English and Bangla.
- Computer skills on MS word & Excel etc.
- Gender sensitive and familiar with humanitarian principles & Human Rights Based approach.
- Good knowledge of using internet and software packages (i.e. MS Office, Kobo Toolbox etc.).
- Proficiency on local language (Rohingya) is highly recommended.

Application instructions

Only those who meet the above requirements are requested to apply following these instructions:

- The last date of application is **01 September 2026**. Due to emergency, recruitment will be on rolling. The interested candidates are requested to apply early before deadline
- Please [Click Here](#) to submit your application.

ActionAid Bangladesh aims to attract and select a diverse workforce, ensuring equal opportunity for everyone, irrespective of race, age, gender, sexual orientation, HIV status, class, ethnicity, disability, location, and religion. Any personal persuasion/phone call will result in disqualification of candidature.

ActionAid Bangladesh has a non-negotiable policy of ZERO TOLERANCE towards Sexual Harassment, Exploitation and Abuse (SHEA), Child Protection Policy and other relevant safeguarding policies and expects all employees to abide by the Safeguarding Policies and Code of Conduct of ActionAid Bangladesh.

N.B: There is no cost involved with applying for positions at ActionAid Bangladesh. Any solicitation of funds/money from a job applicant should be regarded as fraudulent.