

ActionAid is a global movement of people working together to achieve greater human rights for all and defeat poverty.

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ActionAid Bangladesh is looking for suitable candidate for the following position:

## **Senior Officer - Mental Health and Psychosocial Support Services**

Project : Health and Gender Support Project (HGSP), funded by UNFPA  
Number of positions : 01 (**Only women are encouraged to apply**)  
Location of posting : Ukhiya Upazila, Cox's Bazar  
Duration of Contract : Up to 30 June 2024  
Salary and benefits : Monthly Gross Salary BDT. 115,281 with other admissible benefits such as mobile & internet allowance, medical benefit, group life insurance etc

### **Job Summary**

This position will be working closely with project team in OCC and in community with an aim to improve the survivor's mental health wellbeing and psychosocial conditions. Supporting the OCC team by providing guidance and capacity building for the implementation of qualitative psychosocial care and mental health activities. Assisting the case worker in the identification of women and girls in need of specific psychological counselling and ensuring individual or group support for identified survivors.

### **Key responsibilities include (not limited to)**

- Implementing psychosocial activities and providing psychological consultations on regular basis.
- Ensure all work with survivors is confidential and that ethical practices are observed.
- Document data accurately in the intake forms and ensure they are under lock and key.
- Ensure that the MH Data Tool is accurately updated on a regular basis.
- Participate in the preparation of accurate reports for all Psycho-social related activities.
- Assess the survivors' psychological condition by using psychological tools to detect the vulnerable cases and ensure psychological follow up.
- Maintain regular contact with all service providers and for referrals from other service providers.
- Participate in conducting trainings for medical and non-medical staff on Mental Health related topics.
- Conducting regular Awareness raising session with target communities as per requirement
- Producing timely progress reports, including both quantitative and qualitative information, on MHPSS activities

## Relationships

The MHPSS Senior Officer will be directly reportable to the Project Manager. S/he must be located near the OCC (within 5 km).

## Required Educational Qualification and Experience

- Graduate Degree in Psychology from any recognized University with expertise and experience Mental Health and Psychosocial Support field (flexible in terms of person having working experience in Rohingya Response or relevant)
- Minimum 3 years of working experience in GBV prevention & response, experience to work with community people specially with women.

## Technical Skills

- Proficiency in local language will be an advantage.
- Training facilitation skills.
- Experience working with non-governmental organizations or with local government authorities.
- Able to take decision in a timely manner, prioritize and multi-task seamlessly.
- Orientation to gender sensitivity.
- Ability to work under extreme pressure and meeting deadlines.
- Team player with strong experience in multi-cultural and multi-ethnic environments.

## Application instructions

Only those who meet the above requirements are requested to apply following these instructions:

- Last date of application is **Friday, 22 March 2024**. *Due to emergency, recruitment will be on rolling the interested candidates are requested to apply before deadline*
- Please [click here](#) to submit your application.

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ActionAid Bangladesh aims to attract and select a diverse workforce ensuring equal opportunity to everyone, irrespective of race, age, gender, sexual orientation, HIV status, class, ethnicity, disability, location and religion. Any personal persuasion/phone call will result in disqualification of candidature.

ActionAid Bangladesh has a non-negotiable policy of ZERO TOLERANCE towards Sexual Harassment, Exploitation and Abuse (SHEA), Child Protection Policy and other relevant safeguarding policies and expects all employees to abide by the Safeguarding Policies and Code of Conduct of ActionAid Bangladesh.

N.B: There is no cost involved with applying for positions at ActionAid Bangladesh. Any solicitation of fund / money from job applicant should be regarded as fraudulent