

ActionAid Bangladesh is looking for suitable candidate for the following position:

## Project Manager

Project	:	GVB Humanitarian Response Project, funded by UNFPA
Unit/Priority	:	Women Rights & Gender Equity
Location of posting	:	Dhaka
Types of contract	:	Fixed term contract
Duration of Contract	:	Up to 31 December 2021, if not extended
Number of positions	:	1

## Job Summary

The position requires clear understanding on GBV (Gender Based Violence) issues in country and international aspect, experience on rights-based approach, partnership management and ability to analyze social and legal aspect for VAW (Violence Against Women), existing laws and policies and international instruments with training facilitation skill as well as ability to facilitate local level network. S/he must have a clear understanding on dimension of underlying causes of VAW ie patriarchy, masculinity and sexuality, women identity, body integrity and women's sexual rights, gender audit, women empowerment analyzing socio-economic and political leadership, gender analysis frame work, Humanitarian response, address GBV in humanitarian response, in country and international aspect and link relevant campaign issues with analytical ability to design programme for child and women protection from sexual exploitation and other VAW&G. S/he must has networking and liaison capacity to strengthen different networks and collaboration and coordination among GoB and NGOs.

## Key responsibilities include (not limited to) :

### Strategy development and Program design:

- Develop short and long-term program strategies and budget under the priority.
- Develop position paper on women's control over body analysing women's sexual rights, masculinity and body integrity in Bangladesh context and prepare strategies for partners at community level.
- Assist to revise and adopt Gender Policy for partner organisations.
- Mapping of project activities in line with women rights activities and provide intellectual support to the programme.

- Support and ensure implementation and monitoring of project/programme.
- Develop indicator for Project/programme.
- In-depth knowledge on unpaid care economy, feminist economics and gender responsive economic alternatives and GBV in humanitarian settings.
- Technical support to partners for Gender Audit and Gender Analysis Framework.

### **Strengthening Network**

- Facilitate local level Network to address GBV in humanitarian setting as policy advocacy issue.
- Provide support to explore the opportunities linking with GO and NGO.
- Develop concept note and project proposal for fund raising.
- Initiative to account district level duty bearer to ensure rights of marginalised groups.

### **Partnership Management:**

- Manage project with quality implementation.
- Support strategic partners to implement the programme with theory of change of HRBA.
- Do the needful for consultant hiring and provide proper guidance.
- Ensure audit in partners for effective financial management.
- Capacity building for POs on WR issues.

### **Fund Raising**

- Support Programme Manager in fund raising process.
- Search for fund raising and prepare concept note and proposal for project.

### **National and international campaigning on WR issues:**

- Bring out campaign issues on GBViE from local level and mobilize it as a national campaign.
- Tag Campaign issues with Web link for online campaign and involve youth group and other SPs.
- Planning for 16 days Campaign to End VAW in every year, IWD & OBR.

### **Documentation:**

- Prepare report, change stories, best practices on WR issues.
- Work with Communication team to upload information in Social Media and AAB's website on WR issues.

### **Team Building & team management**

- Maintain interpersonal communication in team and Organization.
- Strengthening team member's capacity.
- Ensuring to develop successor of the team.
- Planning, supervision & appraisal.
- Knowledge and capacity building of the team members.

## Relationships

- The person holds this position will be reportable to Manager - Women Rights & Gender Equity.

## Required Educational Qualification and Experiences

### Education

- Post-Graduation on Development Studies, Sociology, Public Administration or Gender Studies.

### Experience

- At least 06 years' working experience on Partnership Management, community and organisations focused on women along with adolescent issues with International or national NGO.

## Required Competencies

- Ability to promote and mainstream gender base violence agenda particularly in a humanitarian context.
- Capacity to analyse the gap and ambiguity of laws, policies of SVAW programme.
- Excellent documentation and reporting skills.
- Good understanding on research, advocacy and campaigns.
- Ability to work in a team.
- Should be gender sensitive and familiar with Human Rights Based Approach.

## Application instructions

**Only those who meet the above requirements are requested to apply** following these instructions:

- Last date of application is **25 January 2021.**
- Please [Click Here](#) to submit your application.

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ActionAid Bangladesh aims to attract and select a diverse workforce ensuring equal opportunity to everyone, irrespective of race, age, gender, sexual orientation, HIV status, class, ethnicity, disability, location and religion. Any personal persuasion/phone call will result in disqualification of candidature.

ActionAid Bangladesh has a non-negotiable policy of ZERO TOLERANCE towards Sexual Harassment, Exploitation and Abuse (SHEA), Child Protection Policy and other relevant safeguarding policies and expects all employees to abide by the Safeguarding Policies and Code of Conduct of ActionAid Bangladesh.

N.B: There is no cost involved with applying for positions at ActionAid Bangladesh. Any solicitation of fund / money from job applicant should be regarded as fraudulent.